

BUSINESS AFFAIRS MEMORANDUM 2008-07

TO: All Departments

FROM: Gregory M. Lovins
Interim Vice Chancellor for Business Affairs

DATE: July 3, 2008

REFERENCE: Motor Fleet Management Vehicle Rental Rates

The University operates the Central Motor Pool to provide service to various campus departments and agencies. A mileage rate is charged for each type of vehicle to cover the cost of fuel, tires and other operational expenses along with a replacement reserve for buses. Due to increases by the Division of Motor Fleet Management and University operational costs, rates charged to departments will increase. This increase is effective July 1, 2008. The new mileage rates are as follows:

<u>Category</u>	<u>Current Rate</u>	<u>New Rate</u>
Vans (8 & 15 passenger)	\$0.39/mile or \$20/day whichever is greater	\$0.55/mile or \$28/day whichever is greater
Vans with Motor Pool Driver (8 & 15 passenger)	\$0.39/mile and \$20/hour	\$0.55/mile and \$22.50 hour
Box Van	\$0.40/mile or \$20/day whichever is greater	\$0.56/mile or \$28/day whichever is greater
Box Van with Motor Pool Driver	\$0.40/mile and \$20/hour	\$0.56/mile and \$22.50/hour
Sedans, Station Wagons and Minivans	\$0.35/mile or \$20/day whichever is greater	\$0.48/mile or \$28/day whichever is greater
Sedans, Station Wagons and Minivans with Motor Pool Driver	\$0.35/mile and \$20/hour	\$0.48/mile and \$22.50/hour