

BUSINESS AFFAIRS MEMORANDUM 2009 - 02

TO: All Departments

FROM: Gregory M. Lovins
Interim Vice Chancellor for Business Affairs

DATE: February 3, 2009

REFERENCE: Motor Fleet Management Bus Rental Rates

The University operates the Central Motor Pool to provide service to various campus departments and agencies. A mileage rate is charged for each type of vehicle to cover the cost of fuel, tires and other operational expenses along with a replacement reserve for buses. Due to decreased fuel costs, rates charged to departments for rental of **ASU buses ONLY** will **decrease** from \$1.75 per mile to \$1.45 per mile. This decrease is effective February 1, 2009. All local hourly and non-local day rates will remain unchanged as listed below:

<u>Category</u>	<u>Old Rate</u>	<u>New Rate</u>
Buses	\$1.75/mile and \$22.50/hour Local \$225/ Day Non-local	\$1.45/mile and \$22.50/hour Local \$225/ Day Non-local

If you have questions, please contact Motor Pool Services at 262-3195 ext. 135.

*Additional charges for the bus will include the driver's subsistence and parking and toll fees when applicable.